**Attachment 4.2**

Project Expectations

Please complete the tables below.

# 4.2.1 Agreement Type

| **Question** | **Response** | **Comments** |
| --- | --- | --- |
| Software license is based on enterprise licenses / subscription (i.e., not user based)? | Select one |  |
| Software license / subscription price is fixed for a minimum of five years? | Select one |  |
| Software license / subscription price increases are based on an index? | Select one |  |
| Pricing for professional services is fixed fee and milestone based? | Select one |  |
| Payment for professional services is based on acceptance of deliverables identified in the SOW? | Select one |  |
| Respondent does not constrain fixed fee contract for professional services with configuration quantities or other characteristics of the government (employees, funds, etc.)? | Select one |  |

# 4.2.2 Project Management

| **Question** | **Response** | **Comments** |
| --- | --- | --- |
| What is the split of on-site/off-site work? |  |  |
| Approximate number of projects (including this one) the Respondent’s project manager be working? |  |  |
| Approximate number of hours per month will Respondent’s project manager serve this project? |  |  |
| Approximate number of trips per month for the Respondent’s project manager? |  |  |
| Frequency of status reports |  |  |